



**CRIA**

Centro em Rede  
de Investigação  
em Antropologia

ISCTE  
NOVA FCSH  
UC  
UMinho

## **Open call for the recruitment of a Science Manager**

The Centre for Research in Anthropology (CRIA) announces a public call for the recruitment of one (1) science manager (M/F), with financial support from FCT/MCTES through national funds (UID/04038/2020) and other funding.

REF: GC\_01\_2022

Application deadline: The call is open from 7 to 24 June 2022

## **Admission Requirements**

### **General**

Bachelor degree in the area of Social Sciences and Humanities.

### **Specific**

- Experience in the National Scientific and Technological System;
- Experience in dissemination and promotion of scientific culture in the area of Social Sciences;
- Experience working with Photoshop, FinalCut, In Design;
- Experience in production of audiovisual content;
- Experience of working with CRIS systems;
- Solid knowledge of Open Science;
- Solid knowledge of the English language;
- Solid knowledge of computer skills in user's perspective.

## **Description of the position**

- Updating scientific production platforms;
- Support to science promotion and dissemination activities within the scope of national and international R&D programmes;
- Support in the articulation between CRIA and its institutional units.

**Admission Form:** resolutive employment contract of uncertain duration (temporary replacement of an employee)

**Remuneration:** To be negotiated, indexed to the single remuneration scale.

**Formalisation of applications:** Applications must be submitted on the CRIA website, at <https://cria.org.pt/pt/emprego-e-bolsas>.

The application should be accompanied by the following documents:

- Curriculum Vitae
- Documentary evidence of academic qualifications
- Motivation Letter



**CRIA**

Centro em Rede  
de Investigação  
em Antropologia

ISCTE  
NOVA FCSH  
UC  
UMinho

- Other documents attesting training and professional experience.

Holders of a degree obtained abroad must present, besides the document(s) proving the degree that explicitly mention(s) the area of knowledge in which it was obtained, proof of its recognition or equivalence by a Portuguese higher education institution, and any formalities established therein must be fulfilled until the date of the signing of the contract.

Candidates who formalize their candidacy incorrectly or who do not prove the required requirements shall be excluded from admission to the competition. In case of doubt, the selection board has the right to demand from any candidate the presentation of documents that prove their statements.

**Selection methods:**

- Curriculum evaluation - analysis of the academic qualifications, professional training and experience included in the Curriculum Vitae, taking into account the specific requirements set out in this announcement
- Interview - competencies and profile evaluation (complementary optional method).

The jury reserves the right not to select any candidate if it agrees that none possesses the required profile.

**Composition of the selection board**

Catarina Fróis (President)

Sónia Vespeira de Almeida

Maria João Seabra

Mariana Camacho

Ana Carrapato

**Non-discrimination policy and equal access.**

CRIA actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, prejudiced or deprived of any right or exempt from any duty, namely due to ancestry, age, gender, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic patrimony, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership. Under the terms of Decree-Law no. 29/2001, of 3 February, the disabled candidate has preference in equal classification, which prevails over any other legal preference. Candidates must declare in their application, under oath, their degree of disability, the type of disability and the means of communication/expression to be used in the selection process, under the terms of the abovementioned diploma.